

# Ronald Carroll Surveyors, Inc.



## RPLS – Project Manager



### JOB OVERVIEW

<b>Position Type:</b>	Full-Time
<b>Base Pay:</b>	Based on Experience
<b>Other Pay:</b>	Relocation Assistance
<b>Benefits:</b>	15 PTO days, 8 holidays, 100% co paid employee and spouse health insurance
<b>Start Date:</b>	ASAP
<b>Job Type:</b>	99% Office and 1% Field
<b>Required Travel:</b>	Limited
<b>Required Education:</b>	4 Year Degree, in Surveying or related field
<b>How to apply:</b>	hr@rcsurveyors.com

Ronald Carroll Surveyors, Inc. is an EEO Employer. If you are interested in applying for employment with RCS, Inc. and need special assistance to apply for a posted position, please contact 254-773-1447 to leave a message or send an e-mail to hr@rcsurveyors.com.



**Ronald Carroll Surveyors**  
5302 S 31<sup>st</sup> Street  
Temple, TX 76502  
**Phone: 877.773.1728**  
**Fax: 254.773.1728**  
**E-mail: [hr@rcsurveyors.com](mailto:hr@rcsurveyors.com)**

TX Firm#: 10028400  
OK Firm#: CA 5969 LS

### COMPANY OVERVIEW

Ronald Carroll Surveyors, Inc. is a professional land surveying firm focused on providing our residential, commercial, and governmental clients throughout Texas and Oklahoma with accurate, dependable Surveying and global Mapping services. Excellence is achieved through our knowledgeable and courteous Team that maintains timely, open and honest communication.

Serving the greater Central Texas region since 1979, RCS was founded by Ronald Carroll and is headquartered in Temple, TX. Using the latest survey technology, RCS are experts in boundary, construction surveying, site planning and development services, and real property transactions.

### JOB DESCRIPTION AND RESPONSIBILITIES

This position requires a hands-on individual with the ability to complete assignments on-time while working in a team environment. Candidates should have at least 2 years' experience as an RPLS and have a strong desire to lead and develop people. Candidates should be an organized and task-driven individual that enjoys a fast paced work environment.

Principal duties and responsibilities include:

- Daily processing of survey data, including evaluating accuracy and sufficiency and ensuring compliance to applicable regulations and professional and industry standards related to boundary calculations, legal descriptions, etc.
- Conducts legal record research and analysis
- Manages day-to-day operation aspects of surveying project and scope
- Provide technical office support
- Perform quality control checks of plats and drawings prepared by other technicians
- Participates in scheduling of jobs
- Conduct training sessions for team members
- Conduct performance evaluations

### JOB REQUIREMENTS

Characteristics and Skills:

- Must have excellent computer and technical skills, including AutoCAD and MS Office
- Comprehensive knowledge of boundary analysis, topographic surveys, ALTA surveys, preparation of easement documents, legal descriptions, final plat preparation, and construction surveying
- Strong listening, writing and verbal communication skills

Education / Experience:

- 4-year degree in Surveying, Geography, GIS, Business or related field
- Minimum 2 years' experience as an RPLS
- Registered in state of TX